

খারুপেটীয়া মহাবিদ্যালয়

KHARUPETIA COLLEGE

(NAAC GRADE-B)



Estd.- 1981



PROSPECTUS

Session: 2023-24



মহাবিদ্যালয় সংগীত

বচনা, সুৰ আৰু সংগীত : শ্ৰীজীৱেন্দ্ৰ মোহন দেৱশৰ্মা
গ্ৰন্থাগাৰিক, খাৰুপেটীয়া মহাবিদ্যালয়

স্থায়ী :
তুমি আলোকৰ
জ্ঞানৰ পুণ্যভূমি
শত জনমৰ সাধনাৰে গঢ়া
মহা জীৱনৰ খনি।।

অন্তৰাঃ (১) তুমি বিকশিত আজি
জ্ঞানৰ জ্যোতিৰে
চৌদিশ জ্যোতিৰ্জ্বাল
তুমি জীৱন গঢ়াৰ অংগীকাৰেৰে
হ'লা আজি মহীয়ান
দিয়া সৃষ্টি দিয়া কৃষ্টি
নতুন পোহৰ সিঁচি
শত জনমৰ সাধনাৰে গঢ়া
মহাজীৱনৰ খনি।।

অন্তৰা (২) : তুমি অগ্ৰগতিৰ
আন এটি নাম
পৰিচয় সমাজৰ
তুমি প্ৰভাতে প্ৰভাতে সিঁচি দিয়া
মহাবাগী জীৱনৰ
দিয়া স্বাদ্ধি দিয়া সিদ্ধি
উঠক জয়ধ্বনি
শত জনমৰ সাধনাৰে গঢ়া
মহাজীৱনৰ খনি।।



Message from the Principal



Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.

Kharupetia College is one of the premier institutions of higher education in Darrang District. The College has been set up with the painstaking efforts of some academically conscious personalities and visionaries of social change and sustainable development who felt the need of an institution of higher education in a socio-economically backward area of the District like Kharupetia in the year 1981. We have come a long way from those early years but our effort of striving to extend quality education to the students of the under privileged, minority concentrated area like Kharupetia still continues.

Our journey is not about teaching the curriculum; rather it is about holistic development of the students and the entire community as well. I, as the principal of the college, strongly believe that Education is just not merely acquirement of facts but also of values which help us to improve the different facets of mankind. Education in true sense of the term helps shaping the personality of a student into a healthy mind and happy soul who can not only think rationally with his academic excellence but also face the challenges of life in a balanced and harmonious way. For this, we promise to create an environment in the institution where the esteem faculties, staff, students and parents and all the stakeholders may work as a team to unleash the potentialities of the youth for a better future.

We provide eco-friendly and sustainable environment in the campus and try to imbibe core values and culture so that students become good human beings and citizens. Development of Skill amongst the student irrespective of gender has been one of our priority areas. Besides offering conventional Arts, and Commerce education and B.Voc programmes we also offer vocational and job-oriented Certificate and Add-on courses.

Located in the rural Darrang District, we have been able to have a good infrastructure in the campus with digital smart classroom room, one video conferencing room, well equipped geography laboratory, education laboratory, computer laboratory and language laboratory. We have several classrooms with ICT facilities to make the classroom environment more interesting and interactive. Our library is fully computerized with COHA Web-OPAC facility. We provide unlimited internet connectivity to the faculty. There is a well-equipped and furnished Girls' Hostel in the campus. We have installed a 40 Kw solar power plant in the campus and thus turned ourselves from consumer to a producer and supplier of Green energy. We have well equipped Gymnasium and Fitness, Yoga Centre, Indoor stadium with Badminton court and Table Tennis boards and Play ground with Volleyball court. The Institution being a co-educational institution has focused on women empowerment too. Through the NSS, Career Counseling and Guidance Cell and women Cell we have organized a number of workshops to impart the life skill and training programmes for physical fitness and preparation for competitive examinations (civil and defense service) for both the boys and girl students. As a result, of that the number of participation of students in general and the participation of the girl students in particular, are observed increasing over the years and some of them (including the girl students) have got the placement in the Defence Departments too.

Another priority area of the institution is the maintenance of regularity, discipline, punctuality. The Internal Quality Assurance Cell (IQAC) of the College takes care in improving quality and suggests measures for overall development of the College. Grievance Redressal Cell, Anti Raging Committee and the Internal Complain Committee are very active in follow up any issues that come under the per view of the breach of rules and regulations. Apart from NAAC re-accreditation in 2015 with "B" Grade (CGPA of 2.30), our College has also participated in the NIRF recently. During the COVID 19 pandemic, we introduced online classes and we are continuing with it in a blended mode with classroom teaching as and when required. Faculties have also uploaded study materials and Class videos and audios in the college portal for the benefit of the students. Initiatives have also been taken to sign for collaborations and MoUs with Institutions/NGOs and jointly undertaking various activities/initiatives. Thus, we are trying to our level best to provide the best of facilities and quality education to our students within the available resources that may be expected in a Higher Educational Institute.

We, on behalf of the Kharupetia College fraternity, welcome all the young boys and girls to our institution. Last but not the least, together with all, we also look forward to the wholehearted cooperation and support from all the stakeholders to lead this institution to a greater glory.

Principal
Kharupetia College

KHARUPETIA COLLEGE

(Accredited by NAAC with Grade - B)

PROFILE :

Kharupetia College is one of the premier institutions of higher education in Darrang District. The College saw the light of day as a result of untiring efforts of the far-sighted people of greater Kharupetia locality. Established in the year 1981, the college was taken over by the Govt. of Assam under deficit system of grants-in-aid w.e.f. 25/03/98. The college was provincialised by the Govt. of Assam w.e.f. 01/12/2005 vide Govt. notification No. LPG. 112/2005/158 dated the 19th December, 2005. The College has been included under section 2(f) & 12 (B) of the UGC act, 1956.

Affiliated to Gauhati University, the college has been assessed and accredited by National Assessment and Accreditation Council (NAAC) in cycle 2 in October, 2015 and awarded Grade B. The college is imparting education for Higher Secondary in two streams : Arts and Commerce and Degree Programmes in Three streams/disciplines Arts, Commerce and B.Voc. The college has adopted Four Year Undergraduate Programme (FYUGP) under NEP 2020 for Arts, Commerce and B.Voc programmes under Gauhati University from 2023-24 onwards. The college has been maintaining excellent records of performance in different University and Council Examinations.

LOCATION :

Kharupetia College is situated at Bologarah under Shyamabari Mouza about 1 k.m. west from Kharupetia Town under Mangaldai sub-division. It is about 15 k.m. away from Mangaldai, the District head quarters of Darrang and is connected by the N.H. 15.

Vision

The logo of the college symbolises its goal and vision. An earthen lamp is lighted inside a half circle with a base bar on which 'Tamasho Ma Jyotirgomoi' (lead me from darkness to light) has been written. The lamp symbolises the light of knowledge.

We envision to develop the college into a centre of excellence adding value to education with dedication to nurture the students and transform them into employable persons and good citizens of the nation.

MISSION

- To bring social change in a desired way by using education as a tool for change.
- To bring this institution of higher education closer to the community with the help of various extension activities.
- To develop human resource in such a way so that they can participate in the nation building process.
- To promote a healthy academic environment for the teaching-learning process to uphold the spirit of social justice and thereby empowering the students to become a responsible citizen of the nation.
- To develop an interdisciplinary approach in learning and to enhance value-based knowledge and skills among students through several add-on courses including certificate and diploma courses in foreign languages to provide employability.
- To frame policies and measures including gender sensitisation and green initiatives in the direction of sustainable development for an eco-friendly campus.
- To upgrade the skills of faculty through participation in faculty development programmes, workshops and seminars for imparting quality education.
- To encourage participation of non-teaching staff in various training programmes for efficient management of administration of the institution.

COURSES OF STUDY:

The college offers the following courses of study:

- i) Two year Higher Secondary Course both in Arts and Commerce Stream.
- ii) Three year Degree course both in Arts and Commerce Stream and B.Voc Stream (V & VI Semester).
- iii) Introduction of TYUGP/FYUGP Arts, Commerce and B.Voc streams under Gauhati University.

SUBJECTS OF STUDY FOR H. S. (ARTS)

A. COMPULSORY SUBJECTS WITH SEAT CAPACITY:

1. English	300
2. Assamese (MIL)	300
3. Hindi (MIL)	300
4. Environmental Education	300

B. ELECTIVE SUBJECTS: (ANY THREE TO BE OFFERED)

1. Political Science	200	8. Second Language (Choose any one)	
2. Economics	200	a) Advance Assamese	200
3. History	200	b) Advance Hindi	100
4. Education	200	c) Sanskrit	50
5. Logic & Philosophy	150	d) Arabic	100
6. Mathematics	100		
7. Geography	100		

SUBJECTS OF STUDY FOR H. S. (COMMERCE)

A. COMPULSORY SUBJECTS:

- a. English.
- b. MIL (Assamese / Hindi)
- c. Environmental Education

B. ELECTIVE SUBJECTS:

- Business Studies.
- Accountancy.
- Banking.
- Salesmanship and Advertising / Commercial Arithmetics and Elements of Statistics / Economics.

FROM THE ACADEMIC SESSION 1989-90, THE A.H.S.E.C. HAS DECIDED TO BREAK UP THE H.S. COURSE INTO TWO PARTS :

- H.S. FIRST YEAR COURSE AND
- H.S. FINAL YEAR COURSE

Accordingly, a student must pass the H.S. First year examination for promotion to second year or final year.

Introduction to FYUGP

The FYUGP at Kharupetia College is designed by Gauhati University to offer two types of Bachelor's Degrees to the students at the end of the successful completion of the programme:

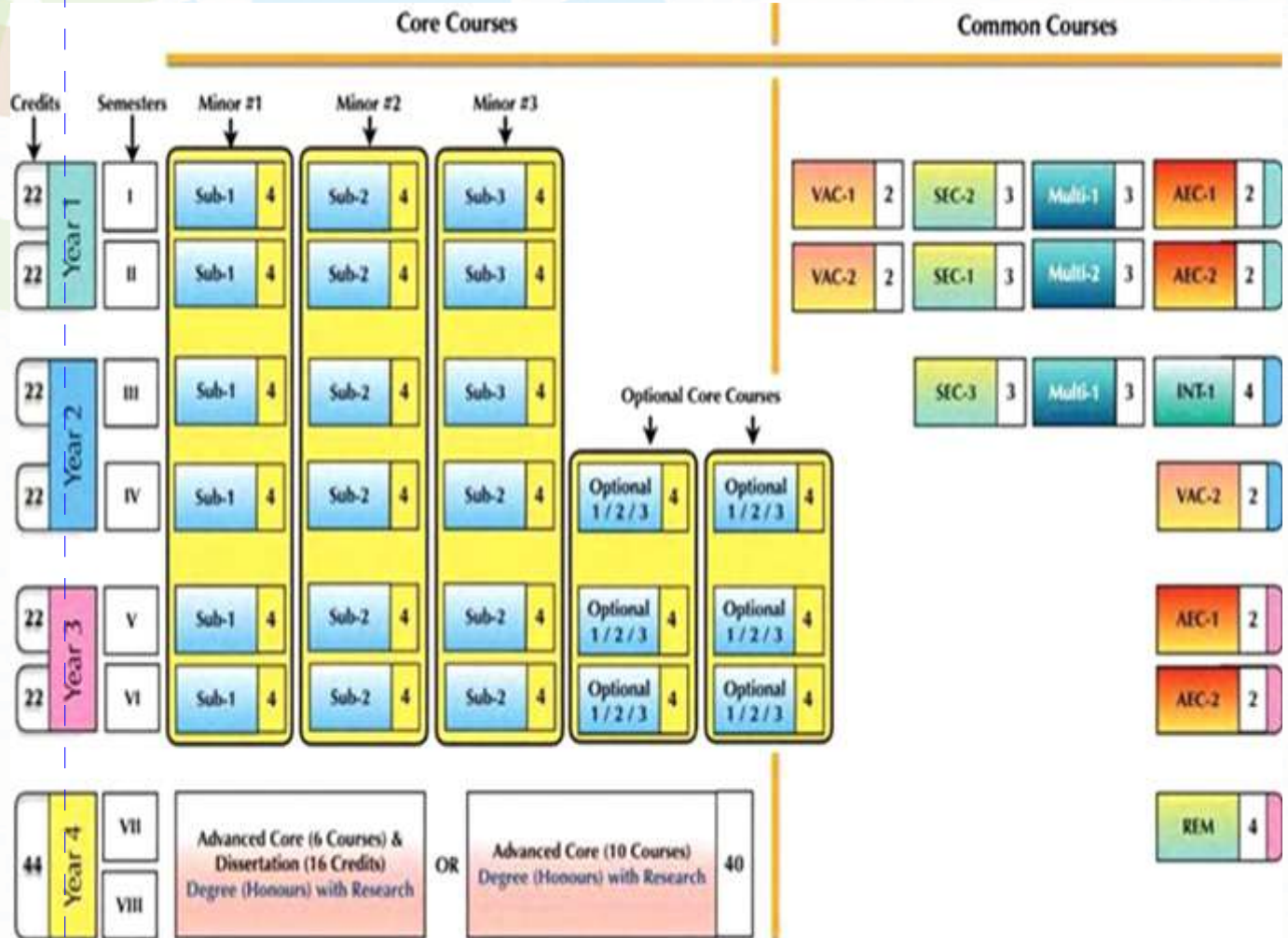
i) Bachelor's Degree in a Stream and (ii) Bachelor's Degree in a Discipline. The word stream here refers to Arts and Commerce. In case of a degree in a discipline, the student can take Vocational (B. Voc.) course. For both the types of degree programmes, course-wise, the whole FYUGP is divided into two parts-

(i) Core Courses and (ii) Common Courses. The minimum credit allocation for a 3-year programme is 84 credits in Core Courses and 36 credits in Common Courses, which comes to a total of minimum 120 credits for a 3-year programme. With the fourth year, the minimum credit requirements become 160. A student can however earn up to a maximum of 132 credits in a 3-year programme and 176 by the fourth year. The details of curricula, courses and structures available at Kharupetia College are shown below:

1. Degree with Major and Minor:

Core Courses										Common Courses												
Credits	Semesters	Major	Minor #1	Minor #2																		
22	Year 1	I	Sub-1 4	Sub-2 4	Sub-3 4						VAC-1 2	SEC-2 3	Multi-1 3	AEC-1								
22		II	Sub-1 4	Sub-2 4	Sub-3 4						VAC-2 2	SEC-1 3	Multi-2 3	AEC-2								
22	Year 2	III	Sub-1 4	Sub-2 4	Sub-3 4						SEC-3 3	Multi-1 3	INT-1									
22		IV	Sub-1 4	Sub-1 4	Sub-1 4	Sub-1 4						VAC-2										
22	Year 3	V	Sub-1 4	Sub-1 4	Sub-1 4	Sub-1 4						AEC-1										
22		VI	Sub-1 4	Sub-1 4	Sub-1 4	Sub-1 4						AEC-2										
44	Year 4	VII	Advanced Core (6 Courses) & Dissertation (16 Credits) Degree (Honours) with Research					Advanced Core (10 Courses) Degree (Honours) with Research					REM									
		VIII																				

Source : Gauhati University Website 2023-24



Source : Gauhati University Website 2023-24

ARTS(CORECOURSES)			
MIL	Other Language	Social Science	Earth and Environmental Science
Assamese	Arabic	Economics	Geography
Hindi	English	Education	Mathematics
Sanskrit		History	
		Philosophy	
		Political Science	
Max : 1	Max :1	Max :3	Max :2

List of pre requisites & requirements:

Following are the prerequisites for all **core subjects** at the entry level of the TYUGP/FYUGP i.e.at the first semester.

ARTS STREAM

MIL		
Subject	Prerequisites	Requirements
Assamese	Assamese(X-level) for minor & (XII-level) for Major	None
Hindi	Hindi (X-level)	
Sanskrit	Sanskrit (X-level)	

OTHER LANGUAGE		
Subject	Prerequisites	Requirements
Arabic	None	None
English	English (X-level)	

SOCIALSCIENCE		
Subject	Prerequisites	Requirements
Economics	None	None
Education		
History		
Philosophy		
Political Science		
EARTH & ENVIRONMENTAL SCIENCE		
Subject	Prerequisites	Requirements
Geography	None	None

Semester-wise Common Courses distribution for TYUGP/FYUGP for both Degree in Stream and Discipline

Semester	VAC	SEC	AEC	MDC
I	VAC-1	SEC-2	MIL AEC-101 Assamese - I AEC-104 Hindi - I AEC-107 Sanskrit- I AEC-108 Alternative English - I	MDC-1
II		SEC-1	AEC-151 English Communication -	MDC-2
III	-	SEC-3		MDC-3
IV			-	-
V		-	MIL AEC-301 Assamese - II AEC-304 Hindi - II AEC-307 Sanskrit- II AEC-308 Alternative English - II	-
VI	-	-	AEC-351 English Communication -II	-

FYUGP : Degree in Discipline (Commerce):

Bachelor Degree in Commerce

The Bachelor's Degree in Commerce is a standalone course with the FYUGP structure. However, with this degree, one can have choice of Majors in (i) Accountancy, (ii) Finance and (iii) Human Resource Management. The Common Courses are same for all. Below, we show the Major options as well as the Common Courses for a Bachelor's Degree in Commerce.

COMMON COURSES:

Credits	Semester	Common Courses			
10	I	Multidisciplinary 1	VAC 1	AEC 1	Skill 1
		Business Mathematics	Environmental Science	English Communication	IT in Business
10	II	Multidisciplinary 2	VAC 2	AEC 2	Skill 2
		Business Economics	Trade & Commerce in India	Business Communication	E-Commerce
10	III	Multidisciplinary 3			Skill 3
		Business Statistics			New Venture Planing
2	IV		VAC 3		Internship
			Business Etiquette		On a chosen topic
2	V			AEC 3	
				Soft Skill	
2	VI			AEC 4	
				E-Filling of Returns	
4	VII	Research Methodology			
		1 Course (4 Credits)			
0	VIII				

Source : Gauhati University Website 2023-24

Major : Accountancy

Major : Accountancy						
Credits	Semester	Core Courses (Credit per Course : 4)				
12	I	Core 1	Core 2	Core 3		
		Business Organisation & Management	Financial Accounting	Indian Financial System		
12	II	Core 4	Core 5	Core 6		
		Corporate Accounting	Principles & Practice of Management	Principles of Marketing		
12	III	Major 1	Major 2	Major 3		
		Advance Financial Accounting	Entrepreneurship	Business Laws		
20	IV	Major 4	Major 5	Major 6	Major 7	Minor 1
		Fundamentals of Financial Management	Cost Accounting	Income Tax Laws & Practices	Advanced Corporate Accounting	Financial Market Operations
20	V	Major 8	Major 9	Major 10	Major 11	Minor 2
		Indian Economy	Management Accounting	Fundamentals of Investment	Indirect Taxes	Corporate Laws
20	VI	Major 12	Major 13	Major 14	Major 15	Minor 3
		International Business	Operations Research in Business	Computerised Accounting	Auditing & Assurance	Project Management
16	VII	Advanced Core				
		4 Course (16 Credits)				
20	VIII	Advanced Core	Dissertation			
		1 Course (4 Credits)	1 Course (16 Credits)			

← Degree (Honours)

Degree (Honours) with Research →

Advanced Core
4 Course (16 Credits)
Advanced Core
5 Course (20 Credits)

Source : Gauhati University Website 2023-24

Major : Finance

Major : Finance						
Credits	Semester	Core Courses (Credit per Course : 4)				
12	I	Core 1	Core 2	Core 3		
		Business Organisation & Management	Financial Accounting	Indian Financial System		
12	II	Core 4	Core 5	Core 6		
		Corporate Accounting	Principles & Practice of Management	Principles of Marketing		
12	III	Major 1	Major 2	Major 3		
		Banking	Entrepreneurship	Business Laws		
20	IV	Major 4	Major 5	Major 6	Major 7	Minor 1
		Fundamentals of Financial Management	Financial Market Operations	Insurance	Cost & Management Accounting	Direct & Indirect Taxes
20	V	Major 8	Major 9	Major 10	Major 11	Minor 2
		Indian Economy	Micro Finance	Financial Services	Fundamentals of Investment	Corporate Laws
20	VI	Major 12	Major 13	Major 14	Major 15	Minor 3
		International Business	Operations Research in Business	Treasury & Risk Management	Marketing of Services	Project Management
16	VII	Advanced Core	← Degree (Honours)			Advanced Core
		4 Course (16 Credits)				4 Course (16 Credits)
20	VIII	Advanced Core	Dissertation	Degree (Honours) → with Research		Advanced Core
		1 Course (4 Credits)	1 Course (16 Credits)			5 Course (20 Credits)

Source : Gauhati University Website 2023-24

Major : Human Resource Management

Major : Human Resource Management					
Credits	Semester	Core Courses (Credit per Course : 4)			
12	I	Core 1	Core 2	Core 3	
		Business Organisation & Management	Financial Accounting	Indian Financial System	
12	II	Core 4	Core 5	Core 6	
		Corporate Accounting	Principles & Practice of Management	Principles of Marketing	
12	III	Major 1	Major 2	Major 3	
		Human Resource Management	Entrepreneurship	Business Laws	
20	IV	Major 4	Major 5	Major 6	Major 7
		Fundamentals of Financial Management	Labour Laws	Industrial Relations	Cost & Management Accounting
20	V	Major 8	Major 9	Major 10	Major 11
		Indian Economy	Strategic Human Resource Management	Labour Welfare & Social Security	Performance Management
20	VI	Major 12	Major 13	Major 14	Major 15
		International Business	Operations Research in Business	Technology & Human Resource Management	Training & Development
16	VII	Advanced Core			
		4 Course (16 Credits)			
20	VIII	Advanced Core	Dissertation		
		1 Course (4 Credits)	1 Course (16 Credits)		

← Degree (Honours)

Degree (Honours) →
with Research

← Degree (Honours)

Advanced Core

4 Course (16 Credits)

Advanced Core

5 Course (20 Credits)

Source : Gauhati University Website 2023-24

BACHELOR IN VOCATION (B.VOC.)

The Bachelor's Degree in a Disciplines includes the Standalone Degrees. These degrees do not have Majors and Minors. These degrees also include Bachelor's Degree in Vocation.

Salient features:

- Has the same TYUGP/FYUGP structure - i.e., Core Courses with a minimum of 84 credits and
- Common Courses credits of 36 (in a 3-year programme).
- Students study certain pre-defined courses designed for the respective discipline.

About the programme :

Kharupetia College introduced the UGC Sponsored Bachelor of Vocation (B.Voc) course from the academic session 2020-21 in two trades namely

1. **Information Technology (INT)** and 2. **Retail Management (RTM)** . The B.Voc programme at Kharupetia College is designed to bridge the gap between traditional education and the evolving job market, providing students with specialized vocational skills and knowledge.

About Information Technology:

The Bachelor Degree (Vocation) in Information Technology is undergraduate degree program that focuses on providing students with a comprehensive understanding of various aspects of Information Technology (IT) such as programming languages, web development, software engineering, networking, database management, Operating System and cyber security.

For First Semester:

Core Paper will be as -

INT10100104: Fundamentals of Computer (3+1 = 4 Credits)

INT10100204: Introduction to Computer Programming (3+1 = 4 Credits)

INT10100304: Office Automation and Desktop Publishing (3+1 = 4 Credits)

About Retail Management:

The **Bachelor Degree (Vocation) in Retail Management** course is an undergraduate degree program that aims to prepare students to enter the retail industry. The course focuses on various aspects of retail management, such as store location and customer service. The **Bachelor Degree (Vocation) in Retail Management** program focuses on various aspects of retail management, from the business side to the consumer side. Graduates of this program are ready for a range of job roles and can work in both the private and public sectors.

For First Semester:

Core Paper will be as -

RTM0100104: Sub1 (3+1 = 4 Credits)

RTM0100204: Sub2 (3+1 = 4 Credits)

RTM0100304: Sub3 (4 Credits)

Minimum qualification for admission in the B.Voc. course is H.S. Passed (10+2)

Degree in a Disciplines

Core courses				
Credits	Semesters	Core 1	Core 2	Core 3
↓	↓	↓	↓	↓
22	Year I	Sub -1 4	Sub-2 4	Sub-3 4
22	Year II	Sub -1 4	Sub-2 4	Sub-3 4
22	Year III	Sub -1 4	Sub-2 4	Sub-3 4
18	Year IV	Sub -1 4	Sub-2 4	Sub-3 4 Sub-4 4
18	Year V	Sub -1 4	Sub-2 4	Sub-3 4 Sub-4 4
18	Year VI	Sub -1 4	Sub-2 4	Sub-3 4 Sub-4 4

Source : Gauhati University Website 2023-24

Internship:

All students are to carry out an Internship with a credit allocation of 4. The internship can be carried out between Semesters III to VI. As internships are meant to be done during semester breaks, they will not interfere with other classes.

Common courses for B.Voc Students are same as Offered in Arts (Page- 9)

7. COURSE STRUCTURE OF B.A., B.COM. (TDC) : CBCS (SEMESTER SYSTEM)

As per the regulation of Gauhati University, Choice Based Credit System (CBCS) has been introduced in the TDC Classes w.e.f. the session 2019-20. Accordingly, the TDC consists of six semesters covering three years. Students under the TDC CBCS Semester System (III, IV, V & VI) session 2023-24 are to follow the course structure given below:

Course Structure of BA/B.Com (Honours) Course

Semester	CORE COURSE (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement course (SEC) (2)	Elective Discipline Specific DSE (4)	Elective General (GE) (4)
III	C5		SEC-1 (English)		GE-3
	C6				
	C7				
IV	C8		SEC-2		GE-4
	C9				
	C10				
V	C11			DSE-1	
	C12			DSE-2	
VI	C13			DSE-3	
	C14			DSE-4	

Course Structure for BA/ B.Com (Regular) Course

Semester	CORE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific DSE Elective (DSE) (4)	General Elective (GE) (4)
III	MIL-1/Alt English -1		SEC-1		
	DSC-1C				
	DSC-2C				
IV	MIL-1/Alt English -2		SEC-2		
	DSC-1D				
	DSC-2D				
V			SEC-3	DSE-1 A	GE-1
				DSE-2 A	
VI			SEC-4	DSE-3 B	GE-2
				DSE-4 B	

SUBJECTS OF STUDY IN T.D.C. (ARTS)

(A) Elective Subjects For Regular Course :

- | | |
|--|--------------------------------------|
| (I) Arabic /Sanskrit/ Elective Assamese / Elective Hindi | (vi) Mathematics |
| (ii) Economics | (vii) Philosophy |
| (iii) Geography | (viii) Political Science / Education |
| (iv) History | |

N: B: A student can choose either Political Science or Education as Elective subject

(B) Subjects For Honours Course :

The college offers Honours Courses in the following subjects :

- | | |
|-----------------|------------------------|
| (I) Arabic | (vi) Hindi |
| (ii) Assamese | (vii) History |
| (iii) Economics | (viii) Philosophy |
| (iv) Education | (ix) Political Science |
| (v) English | (X) Sanskrit |

© Subjects For Ability Enhancement Course :

- (i) English / MIL Communication
- (ii) Environmental Science

N.B: Students having Assamese Honours or Hindi Honours or English Honours are not allowed to take up Assamese M.I.L / Elective Assamese / Hindi M.I.L / Elective Hindi / Elective English / Alternative English respectively as per G.U. Rules.

Students having Mathematics can take up either Economics or Geography only as elective subject.

A student who has secured at least 45% marks in relevant subject in the H.S. Final Examination will be eligible for studying Honours in the subject. Selection of Honours students will be made purely on the basis of merit.



SUBJECTS OF STUDY IN T.D.C. (COMMERCE)

Semester III		
COM-HC-3016	Computer Applications in Business	Core Course C-5
COM-HC-3026	Income-tax Law and Practice	Core Course C-6
COM-HC-3036	Management Principles and Applications	Core Course C-7
COM-GE-3046 (A) COM-GE-3046 (B)	Any one of the following Business Statistics/ Operation Research in Business	Generic Elective (GE)-3
COM-SEC-HC-3054 (A) COM-SEC-HC-3054 (B)	Any one of the following Entrepreneurship/ New Venture Planning	Skill-Enhancement Elective Course (SEC)-1
Semester IV		
COM-HC-4016	Cost Accounting	Core Course C-8
COM-HC-4026	Business Mathematics	Core Course C-9
COM-HC-4036	Human Resource Management	Core Course C-10
COM-GE-4046 (A) COM-GE-4046 (B)	Any one of the following Indian Economy/ Micro Finance	Generic Elective (GE)-4
COM-SEC-HC-4054 (A) COM-SEC-HC-4054 (B)	Any one of the following E-Commerce/ E-Filing of Returns	Skill-Enhancement Elective Course (SEC)-2
Semester V		
COM-HC-5016	Principles of Marketing	Core Course C-11
COM-HC-5026	Fundamentals of Financial Management	Core Course C-12
	DSE-1 (Any one of Group A other than the subject selected under DSE-2)	Discipline Specific Elective (DSE)-1
	DSE-2 (Any one of Group A other than the subject selected under DSE-1)	Discipline Specific Elective (DSE)-2
	Discipline Specific Elective (DSE) Group A	
COM-DSE-HC-5036 (A)	Management Accounting	
COM-DSE- HC-5036 (B)	Advanced Financial Accounting	
COM-DSE- HC-5036 (C)	Advertising	
COM-DSE- HC-5036 (D)	Banking	
COM-DSE- HC-5036 (E)	Computerised Accounting System	
COM-DSE- HC-5036 (F)	Indian Financial System	
Semester VI		
COM-HC-6016	Auditing and Corporate Governance	Core Course C-13
COM-HC-6026	Indirect Tax Laws	Core Course C-14
	DSE-3 (Any one of Group B other than the subject selected under DSE-4)	Discipline Specific Elective (DSE)-3
	DSE-4 (Any one of Group B other than the subject selected under DSE-3)	Discipline Specific Elective (DSE)-4
	Discipline Specific Elective (DSE) Group B	
COM-DSE- HC-6036 (A)	Fundamentals of Investment	
COM-DSE- HC-6036 (B)	Consumer Affairs and Customer Care	
COM-DSE- HC-6036 (C)	Advanced Corporate Accounting	
COM-DSE- HC-6036 (D)	International Business	
COM-DSE- HC-6036 (E)	Industrial Relations and Labour Laws	
COM-DSE- HC-6036 (F)	Business Research Methods and Project Work	

QP Aligned Syllabus for B. Voc (IT):

Level	QP	SEM	Sub-Code	Subject
6	Master Trainer to Junior Software Developer SSC/Q0509	III	S3.1	Data Structure and Algorithm
			S3.2	Object Oriented Programming
			S3.3	Software Engineering
		IV	S4.1	Operating System
			S4.2	Programming in JAVA
			S4.3	Mathematics
7	Software Developer SSC/Q0501	V	S5.1	Computer network
			S5.2	System Administration Using Linux
			S5.3	Mini Project
		VI	S6.1	Android Application Development
			S6.2	Database Design & Programming
			S6.3	Major Project

SEMESTER III

Skill Enhancement Course (SEC)

XXX-SE-3014 Computer Application in Business 100

Core Course

RTM-VC-3016 Retail Store Operations & Profitability Management 100

RTM-VC-3026 Customer Relationship Management 100

RTM-VC-3036 On Job Training (Practical) 100

SEMESTER IV

Skill Enhancement Course (SEC)

XXX-SE-4014 Personality Development and Communication Skill 100

Core Course

RTM-VC-4016 Principles of Leadership 100

RTM-VC-4026 Team and Organisational Dynamics 100

RTM-VC-4036 On Job Training (Practical) 100

SEMESTER V

Skill enhancement Course (SEC)

XXX-SE-5014 Financial Accounting 100

Discipline Specific Elective (DSE)

RTM-VE-5016 Retail Store Operations and Sales 100

RTM-VE-5026 Process Compliance, Safety and Security 100

RTM-VE-5036 On Job Training (Practical) 100

SEMESTER VI

Skill Enhancement Course (SEC)

XXX-SE-6014 Entrepreneurship Development 100

Discipline Specific Elective (DSE)

RTM-VE-6016 Manpower Planning and Training 100

RTM-VE6026 People, Process and Profitability Management 100

RTM-VE-6036 On Job Training (Practical) 100

CBCS Syllabus for three year UG programme : B.Voc.in RTM (GU-2019)

Seat Capacity - Course / Programme

Sl.	Classes	No.of seats
A.	H.S. Classes (Arts)	300
B.	H.S. Classes (Commerce)	300
C.	B.A. Classes	800
D.	B.Com. Classes	300
E.	B.Voc. Classes	120

Seats in Major and Minor (Arts)

Subject	Number of seats(major)	Number of seats (Minor)
ARB(Arabic)	50	100
ASM(Assamese)	65	275
ECO(Economics)	50	225
EDU(Education)	65	250
ESL(English)	50	200
GEO(Geography)	...	225
HIS(History)	50	225
HIN(Hindi)	50	100
MAT(Maths)	..	50
PHI(Philosophy)	60	250
POL(Political Science)	65	250
SNS(Sanskrit)	50	50

Seats in Major and Minor (Commerce)

Subject	Number of Seats (Major)	Number of Seats (Minor)
Accountancy	100	0
Finance	100	0
Human Resource Management	100	0

Seats in B. Voc

Subject	Number of Seats
Information Tecnology	60
Retail Management	60

ADMISSION PROCEDURE

Kharupetia College has its Admission Committee constituted with teachers of various departments of the College which finalizes the matter relating to admission. A candidate seeking admission to the college in the H.S / T.D.C. classes must apply through 'DARPAN' (for H.S. Classes) / 'e-SAMARTH' (for GU Courses) online mode. Students must upload documents as per required in the portal. After verification, selected candidates will be informed through their registered mobile numbers.

A candidate will be admitted strictly on the basis of merit.

A candidate must produce the following documents at the time of admission:

- (I) Original Mark sheet and Admit card of the qualifying examination. Laminated mark sheet will not be entertained/ accepted for free admission.
- (ii) Original pass certificate of the qualifying examination
- (iii) Character Certificate from the Head of the Institution last attended.
- (iv) Registration Certificate (SEBA/AHSEC).
- (v) Photo copy of H S LC/ H S Marksheet.
- (vi) Caste Certificate in case of SC/ST/OBC/MOBC candidates.
- (vii) Students who passed HSLC / H S Examination earlier than 2021 must produce Gap Certificate from the Head of the institution last attended.
- (viii) EWS Certificate.
- (ix) Differently Able Certificate.

KRISHNA KANTA HANDIQUE STATE OPEN UNIVERSITY (KKHSOU):

A Study Centre of Krishna Kanta Handique State Open University, Guwahati has been opened at Kharupetia College from the session 2009-10. Courses offered by the university are: B.A., BMC & B.COM, M.A. (Assamese, English, Political Science, Education, Sociology, Economics) & M.Com. Any graduate student may take admission in Master degree courses.

Interested candidates may contact co-ordinator Jakir Hussain Choudhury, Asstt. Professor, Department of Philosophy for detailed information regarding admission procedure etc.

THE INSTITUTE OF COMPANY SECRETARIES OF INDIA

The Institute of Company Secretaries of India (ICSI) has opened its study centre at Kharupetia College from December 2016. Interested Candidates of Arts, Science and Commerce may enroll their names in company Secretary Course in the ICSI Study Centre, Kharupetia College. Students can get detail information regarding admission in Company Secretary Course in the Department of Commerce, Kharupetia College.

SOCIO- ECONOMIC STUDY CENTRE:

A Socio-Economic study centre was set up by the department of Economics in 2004 with a vision to initiate research activities amongst the students and teachers. The centre tries to find out the factors responsible for poor socio-economic condition of the people of this region through Socio -Economic surveys and thereby to furnish the reports of the surveys with probable suggestions and remedies.

The department of Economics publishes an annual journal named 'Economica'

CENTRE FOR INDIAN KNOWLEDGE SYSTEM

Kharupetia College has established a centre for Indian Knowledge System (IKS) in the year 2023. The aim of the centre is to promote , preserve and disseminate “Indian Knowledge Systems” for practical and societal applications.

AWARDS :

With a view to ensuring quality improvement, the following awards/ incentives were introduced by various departments from the academic session 2003-04.

(i) Best Student of the year Award: A cash award of Rs. 1000/- (one thousand) only will be given to the student securing highest Grade Point (CGPA) in the Major Subject in the B.A. / B. Com. Final Semester Examination.

(ii) Cash award of Rs. 1000/- (Rupees one thousand) each will be given to the students securing highest CGPA in each Major subject in the B.A. Final Examination. If there is no Major student in a particular subject the award will go to the student securing highest Marks / CGPA in that subject offered as general subject. These awards will be sponsored by the respective Departments of the College.

(iii) Late Abdul Wahab Talukdar Memorial cash award of Rs. 1000/- (Rupees one thousand) will be given to the student securing highest aggregate marks (minimum 75%) in H.S. Final Examination.

(iv) Late Hazi Maju Sheikh and Late Abdus Samad Memorial cash incentive of Rs. 1000/-(Rupees one thousand) will be given to ten students offering Mathematics as a general subject in T.D.C. Classes. The beneficiaries of these incentives will be selected on the basis of a qualifying test to be held by the Deptt. of Mathematics. These Cash incentives will be sponsored by Abdur Rahman, Associate Professor, Deptt. Of Mathematics.

(v) From the academic session 2013-14 an award entitled the 'Best Library User Award' has been introduced by the Librarian. The award is given to the student who follows the Library rules and regulations like discipline, regularity, time consumed in library etc.

SCHOLARSHIPS

A. There are provisions for the following Scholarships subject to fulfillment of eligible criteria.

(i) National Merit scholarship.

(ii) State Merit Scholarship.

(iii) Post Matric Scholarship for SC/ST/OBC Students.

(iv) Scholarship for Physically Handicapped Students.

(v) Merit cum means scholarship for the students' of Minority Community.

B. (i) Free admission will be given to students securing top 10 position in the H.S.L.C. And H.S. Final Examinations.

(ii) Free Admission will be given to outstanding sports person having records of representing in State Level Competitions.

IDENTITY CARD :

College Identity Card is issued to each student at the time of admission. The students will have to get their Identity Cards renewed every year. In case of loss of this card, a duplicate card may be issued on payment of necessary fine.

COLLEGE UNIFORM

College Uniform is Compulsory for all students :

Uniform for Boys: Black Colour Long Pant (Jeans are not allowed), Cream Colour Full Shirt with black footwears & Maroon Coloured sweater.

Uniform for Girls: Cream Colour Kameez, Black Colour Patiwala Salwar-Pyjama (Slacks are not allowed), Black Colour Dupatta, Black footwear & Maroon Coloured Sweater.

ATTENDANCE :

Attendance in classes is compulsory. 20% of weightage of sessional examination will be given to class attendance. Students failing to attend at least 75% of the classes held will be treated as non-collegiate and those failing to attend 60% of the classes will not be allowed to appear in the Final Examination .

GENERAL RULES FOR MAINTENANCE OF DISCIPLINE :

The students admitted to this college are expected to maintain high degree of discipline. They must abide by all the rules and regulations as laid down by the college authorities. Violation of those rules, non clearance of college fees, showing discourtesy to the teachers and members of staff in any form, adoption of unfair means in the examination, indulging in ragging, etc. are some of the offences which may lead to disciplinary action like suspension, forced transfer or even expulsion from the college.

ACADEMIC CALENDAR :

The Academic Calendar of the College is prepared by the IQAC (Internal Quality Assurance Cell) of the College in accordance with the Academic Calendar of Gauhati University. Different academic and co-curricular activities of the college are carried on according to this calendar as far as practicable.

COLLEGE MAGAZINE :

A college magazine named Kharupetia College Magazine is published annually with a view to giving scope for expression of the literary and creative talents of the students and teachers of the college. Besides this, a few wall magazines are also brought out regularly.

COLLEGE LIBRARY :

The College has a digitalised library with a collection of more than 22550 (Twenty two thousand five hundred fifty) text and reference books, 21 periodicals and 13 news papers with regional, national and international repute. The library has been providing Book Bank facility to the meritorious BPL and Physically Challenged students. The library is automated by using SOUL software. OPAC and Barcode system are being introduced for smooth running of regular library services. Moreover, the college (library) is registeted under N-LIST (of INFLIBNET Centre) and also National Digital Library of India (NDLI) for consulting e-resources. The library has provided time bound internet browsing facility to the users for academic purpose only. The College Library is for the use of the students, Teachers and the employees of the College. The facilities for borrowing of books by the users are available subject to the observance of Library Rules. Besides the Central Library, Departmental Libraries have also been set up to cater to the need of the aspiring users.

LANGUAGE LABORATORY

A well-equipped Language Laboratory funded by RUSA 1.0 (2018) has been set up at Kharupetia College. Until the Covid-19 pandemic only Spoken English Certificate Course was offered through the Laboratory. However initiatives are being taken to offer Spoken Arabic, French and other foreign language Courses through the said Language Laboratory from the academic session 2024-25.

STUDENTS' UNION :

Kharupetia college students' Union is the General Body of the students of the college. All the regular students of the college are the members of this Union. The President, the General Secretary and other office bearers of the Students' Union are elected by the students annually. The Principal reserves the right to dissolve the Union Body at any time on disciplinary ground and constitute an ad-hoc body till fresh elections are held.

EXAMINATION :

The college authority strictly adheres to college examinations and promotion rules. Apart from the Final Examinations to be conducted by the AHSEC / Gauhati University, every student of H.S. 1st year, H.S 2nd year & TDC Classes will have to appear in two sessional Examinations. Appearance in these examinations is compulsory failing which a student will not be allowed to sit for the final examinations.

CO-CURRICULAR ACTIVITIES :

For all round development of the students, the College provides adequate facilities for various co-curricular activities like indoor and outdoor games, debate and symposium, cultural programmes etc. Moreover, lectures and seminars on various topics are also organized regularly.

NATIONAL SERVICE SCHEME (NSS) :

Kharupetia College introduced a unit of NSS in 2013 under Gauhati University. The activities of NSS are carried out with the help of the volunteers. Interested students may contact Programme Officer Md. Imran Ali, Associate Prof. Department of Arabic for detailed information.

SCOUT & GUIDE :

Kharupetia College has a Scout and Guide wing. Students may join Scout & Guide which gives an opportunity to develop their personalities and shape their attitude towards life. Interested students may contact Md. Abdul Hannan, Associate Professor Dept. of History & Mrs. Pranati Dutta, Associate Professor, Dept. of Philosophy for detailed information.

COLLEGE CANTEEN :

There is a canteen in Kharupetia College campus. The students, teachers and employees of the college can avail the services of the college canteen.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

College has constituted IQAC under the guidelines of National Assurance and Accreditation Council to realize the institutional goals: 'Quality Enhancement and Quality Assurance'. The prime objective of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. The IQAC works through various Cells and Committee.

CAREER GUIDANCE AND COUNSELING CELL :

A Career Guidance And Counseling Cell has been formed at Kharupetia College with the aim of helping the students by providing information about various career opportunities. Interested students and alumni of this college may approach this cell for necessary information and career counseling / guidance.

GRIEVANCE REDRESSAL CELL :

The College has a Grievance Redressal Cell to look into the grievances of the students, guardians, teachers and employees of the college. The cell takes appropriate steps for redressal of the genuine grievances in accordance with the guidelines framed for this purpose.

EXTENSION EDUCATION CELL :

In order to strengthen college community co-ordination an Extension Education cell has been formed at this college. The cell undertakes various programmes such as Cleanliness Drive, Yoga session, Free Health Checkup, Environmental Awareness, Aids Awareness, Health & Hygiene Awareness and various community Development Programmes from time to time

INTERNAL COMPLAINTS COMMITTEE (ICC)

Under sub regulation (1) of Regulation 4 of the UGC (Prevention, Prohibition and Redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015, an Internal Complaints Committee (ICC) is constituted at Kharupetia College. The Committee deals with complaints relating to sexual harassment inside the college campus.

OTHER SUPPORT SERVICES:

- | | |
|------------------------------------|-------------------------------|
| 1. Internal Disciplinary Committee | 2. Academic Committee |
| 3. Internal Examination Cell. | 4. Library Advisory Committee |
| 5. Seminar Cell | 6. Eco-Club |
| 7. Anti Ragging Committee | 8. Indoor Sports Complex |
| 9. Documentation and Media Cell | 10. Gymnasium |
| 11. Yoga Centre | 12. Digital Classroom |
| 13. Health Centre | 14. Computer Education Course |
| 15. Spoken English Course | 16. Womens' Cell |
| 17. UGC Resource Network Centre | 18. Alumni Associati |

GOVERNING BODY OF THE COLLEGE :

- | | |
|-----------------------------------|--|
| 1. Sri Subhash Saha | President |
| 2. Dr. Mausumi Saha Kalita | Principal & Secretary |
| 3. Dr. Asman Ara Begum | Vice-Principal i/c |
| 4. Mrs. Mamoni Deka | Women Guardian Member |
| 5. Prof. Hemanta Kr. Sarma | Member (Nominated by G.U.) |
| 6. Dr. Arun Mahanta | Member (Nominated by G.U.) |
| 7. Dr. Nurul Islam | Member (Teachers' Representative) |
| 8. Jalal Uddin Ahmed | Member (Teachers' Representative) |
| 9. Wahidud Zaman | Member (Non-Teaching Staff) |
| 10. Vacant | Member (Donor) |
| 11. Sjt. Basanta Das | Permanent Special Invitee (Local MLA) |
| 12. Akbar Ali | Guardian Member |
| 13. Abdul Mazid | Guardian Member |
| 14. Sri Jeebendra Mohan Dev Sarma | Member (Ex-Officio) |

STUDENTS' UNION BODY OF THE COLLEGE :

- | | |
|---------------------------|-------------------|
| President: | Ayub Ali |
| Gen. Secretary: | Rekibul Hussain |
| Astt. Gen. Secretary: | Sharifuz Zaman |
| Secy. Games (outdoor): | Mafidul Islam |
| Secy. Games (indoor): | Sahidul Islam |
| Secy. Social Service: | Ahmed Ali |
| Secy. Magazine: | Aktara Begum |
| Secy. Debate & Talk: | Mukshahidul Islam |
| Secy. Cultural: | Azad Ali |
| Secy. Boys' Common Room: | Rabizul Hoque |
| Secy. Girls' Common Room: | Mariam Begum |

COLLEGE STAFF

PRINCIPAL	:	Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B
Vice Principal	:	Dr. Asman Ara Begum, M.A., Ph.D (Upto 31-08-2023)
	:	Dr. Deepak Kalita, M.A (Economics), Ph.D (01-09-2023 onwards)

Department of Arabic

1. Dr. Nur Jaman, M.A., B.Ed., Ph.D., Associate Professor & HoD
2. Md. Zakir Hussain Ahmed, M.A., Associate Professor
3. Md. Imran Ali, M.A.(Double), Associate Professor
4. Md. Jaber Ahmed, M.A., M.M., Asstt. Professor

Department of Assamese

1. Dr. Asman Ara Begum, M.A, Ph.D., Associate Professor & HoD
2. Dr. Misira Parbin, M.A., Ph.D., Asstt. Professor

Department of Economics

1. Dr. Mizanur Rahman, M.A. Ph.D., Associate Professor & HoD
2. Dr. Deepak Kalita, M.A., Ph.D., Associate Professor
3. Dr. Mausumi Saha Kalita, M.A., Ph.D., LLB (appointed as Principal, Kharupetia College)

Department of English

1. Md. Abdul Awal, M.A.(G.U.), M.A.(M.K.U.), B.Ed., LL.B, M.Phil, Asstt. Professor & HoD
2. (Vacant)
3. Dr. Rukan Uddin Ahmed, M.A., M.Phil, LL.B, Ph.D, Asstt. Professor (Non sanctioned)

Department of Education

1. Mrs. Jahida Sultana, M.A., B.Ed., Associate Professor & HoD
2. Md. Abul Bashar Ahmed, M.A., Associate Professor
3. Dr. Amzad Hussain Mazumdar, M.A., B.Ed., M.Phil. Ph.D., Asstt. Professor

Department of Geography

1. Sri Bhupendra Nath Borah, M.A., Associate Professor & HoD
2. Dr. Kali Das Sharma, M.A., Ph.D., Asstt. Professor

Department of Hindi

1. Sikdar Anowarul Islam, M.A., Associate Professor & HoD
2. Md. Abdul Matin, M.A., M.Phil., Asstt. Professor
3. Mustafa Nuruz Zaman, M.A.(G.U.), M.A. (I.A.S.E.E.U.) Prabin, Asstt. Professor

Department of History

1. Abdul Karim, M.A. B.Ed., M. Phil., Associate Professor & HoD
2. Abdul Hannan, M.A., Associate Professor
3. Jalal Uddin Ahmed, M.A., M.Phil., Associate Professor

Department of Mathematics

1. Md. Abdur Rahman, M.Sc., Associate Professor & HoD

Department of Philosophy

1. Mrs. Pranati Dutta, M.A., Associate Professor & HoD
2. Sri Jyotish Saharia, M.A., Associate Professor
3. Dr. Jakir Hussain Choudhury. M.A., B.Ed., LL.B., M.Phil, Ph.D, Asstt. Professor

Department of Political Science

1. Dr. Nurul Islam, M.A., B.Ed., M. Phil., Ph.D., Associate Professor & HoD
2. Jagriti Kalita, M.A. (Pol.Sc.) & M.A. (Sociology)
4. Abdul Wahid, M.A., M.M., M.Phil (Non Sanctioned)

Department of Sanskrit

1. Mrs. Aparajita Devi, M.A., B.Ed., Associate Professor & HoD

COMMERCE STAFF (Non - Sanctioned)

- | | |
|---|---------------|
| 1. Md. Abdul Aziz, M.Com, Asstt. Professor & HoD | (Banking) |
| 2. Md. Abu Bakkar Siddique, M.Com., B.Ed., Asstt. Professor | (Accountancy) |
| 3. Dr. Dhanasri Sarma, M.A., Ph.D. Asstt. Professor | (Assamese) |
| 4. Md Habibur Rahman M.A., B.Ed., M.Phil., Asstt. Professor | (English) |
| 5. Sri Hemen Saha, M.A., (G.U.), M.A. (V.M.U.) M.A. (J.M.I) B.Ed., Asstt. Professor | (Economics) |
| 6. Md. Asanuddin Ahmed, M.Sc. LL.B., Asstt. Professor | (Mathematics) |
| 7. Sri Joy Bhattacharjee, M.Com, M.phil, Asstt. Professor | (Management) |

Bachelor Degree in Vocation (B.Voc)

Department of Information Technology

1. Sariful Islam (M.Tech in CSE).

Department of Retail Management

1. Ziaur Rahman (MBA)
2. Firoz Ahmed (MBA)

LIBRARY STAFF:

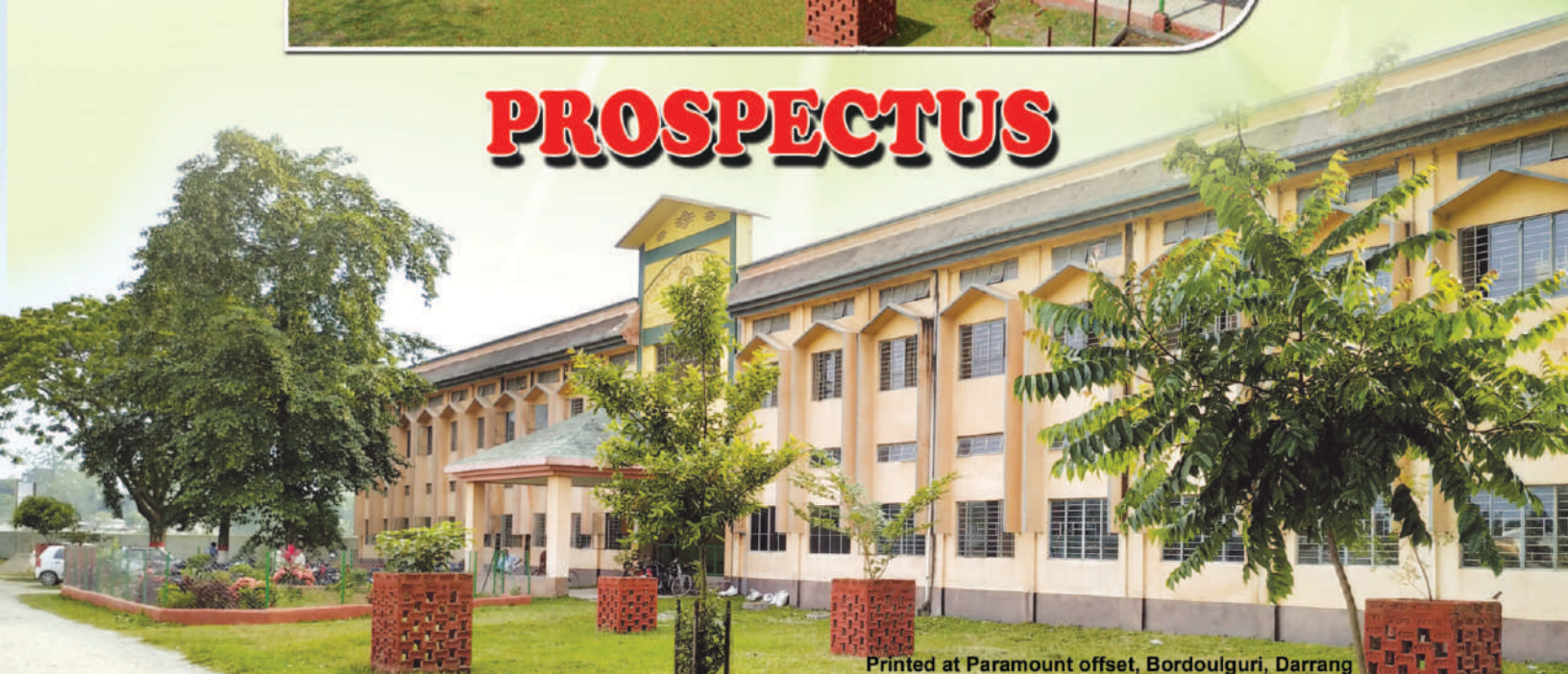
1. Sri Jeebendra Mohan Dev Sarma, M.A., M.Lib.Sc. (Librarian)
2. Md. Shah Alom, B.A., Library Assistant, (Non-Sanctioned)
3. Obir Ali, Grade- iv (Non-Sanctioned)
4. Vacant : Library bearer (Sanctioned)

NON-TEACHING STAFF:

1. Md. Islamuddin Ahmed, B.A. (Sr. Assistant)
2. Vacant (Sr. Assistant)
3. Md. Wahedud Zaman, B.A. (Jr. Assistant)
4. Abu Taleb, B.A. (Jr. Assistant)
5. Md. Sourhab Ali, B.A., ((Jr. Assistant)) (Non-Sanctioned)
6. Md. Safiqul Islam, B.A. (Jr. Assistant)) (Non-Sanctioned)
7. Md. Mizanur Rahman, ((Jr. Assistant)) (Non Sanctioned)
8. Md. Kinal Ali, B.A., Grade- IV



PROSPECTUS



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KHARUPETIA COLLEGE

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